

SCOTTISH BORDERS COUNCIL
PEEBLES COMMON GOOD FUND WORKING GROUP

MINUTE of MEETING of the PEEBLES
COMMON GOOD FUND WORKING GROUP
held in Kingsland Primary School, Neidpath
Road, Peebles on Monday, 26 November
2012 at 6.00 p.m.

Present:- Councillors W, Archibald (Chairman), S. Bell, C. Bhatia, N. Buckingham,
G. Garvie G. Logan.

In Attendance:- Mrs A. Kubie, Royal Burgh of Peebles and District Community Council.
Head of Legal and Democratic Services, Estates Manager (N. Hastie),
Committee and Elections Officer (K. Mason).

Members of the Public:- 3.

MINUTE

1. The Minute of Meeting of Peebles Common Good Fund Working Group of 11 October 2012 had been circulated.

**DECISION
APPROVED.**

LEASE OF OLD CORN EXCHANGE, HIGH STREET, PEEBLES

2. With reference to paragraph 3 of the Minute of 11 October 2012, there had been circulated copies of a report by the Chief Executive giving information on the leases for the ground floor of the Old Corn Exchange and seeking views on future uses and proposals for the property. The report explained that the ground floor of the Old Corn Exchange had been leased to John Scott Bakers since 2001. Their lease terminated on 30 November 2012 and they had confirmed that they did not want to continue. The current rent was £24,000 per annum. John Scott Bakers had sub-let the front shop to Muriel Urquhart and the rear of the premises to Ish'uze Youth Action. Muriel Urquhart had now vacated the Old Corn Exchange and relocated to the shop at 25 High Street, Peebles. Ish'uze Youth Action had indicated that they wished to continue to occupy the premises until May 2013. Mr Ian Jenkins, Chairman of Ish'uze was present at the meeting and advised in undertaking an options appraisal, with the help and support of Council Officers, that no alternative premises had been found which would allow Ish'uze Youth Action to continue satisfactory operation of the Group. It was noted that in 2006 the Council's architects section had investigated the possibility of dividing the property to enable each occupier to have exclusive use. The estimated cost at that time was between £100k and £150k. During the discussions which took place it was suggested that the Social Work Department be briefed on the impact of the changes if Ish'uze Youth Action failed to acquire suitable premises. In response to a question raised, the Estates Manager undertook to inform Ish'uze Youth Action what the long term commercial rent for the premises would be.

DECISION

(a) **NOTED the changes to the tenancies at the Old Corn Exchange.**

(b) **AGREED**

- (i) **that the Estates Manager investigate possible renovation and improvement works to the property by an architect;**
- (ii) **to enter into a temporary 6 months lease with Ish'uze Youth action for the part of the building which they currently occupied;**
- (iii) **that the Estates Manager market the whole premises with immediate effect; and**

- (iv) **that the Estates Manager advise Ish'uze Youth Action what the long term commercial rent for the premises would be.**

OLD CORN EXCHANGE, HIGH STREET, PEEBLES

3. The Estates Manager advised that he had received two expressions of interest to use the premises vacated by Muriel Urquhart at the Old Corn Exchange, High Street, Peebles. The first was from Peebles High School for a local fund raising request on 8/9 December 2012. The second was from The Royal Burgh of Peebles and District Community Council for their "Action Group" to place a window display in the premises.

DECISION

AGREED

- (a) **that both requests be acceded to;**
(b) **that there be no charge made for both requests for the use of the premises;**
and
(c) **that the Estates Manager liaise with the Peebles High School and the Royal Burgh of Peebles and District Community Council regarding access arrangements etc.**

PAVILION, TWEED GREEN, PEEBLES – ACQUISITION OF BAND STAND

4. With reference to paragraph 6 of the Minute of 11 October 2012, the Estates Manager advised that he had been unsuccessful in obtaining a price for a surplus band stand. The purchase of a new band stand would be in the region of £10,000 for a 3 metre band stand and £38,000 - £40,000 for a 5 metre band stand. This did not include the cost for the preparation of the ground at Tweed Green, Peebles. During the discussions which took place, Members agreed to liaise with the band to seek their views on such a proposal. Members of the public should also be contacted to ascertain their views. It was noted that if appropriate, a joint fundraising project could be launched and funding might also be available from Peebles Development Trust.

DECISION

AGREED that Members would seek the views of the Silver Band and members of the public on this suggested initiative.

URGENT BUSINESS

5. Under Section 50B(4)(b) of the Local Government (Scotland) Act 1973, the Working Group was of the opinion that the item dealt with in the following paragraph should be considered at the meeting as a matter of urgency, in view of the need to keep Members informed.

MILLENNIUM FOUNTAIN

6. The Chairman advised that following discussions with Gareth Smith, Property Officer regarding the poor state of the Millennium Fountain, the Property Manager had agreed to tidy up the feature. Further discussions on the Millennium Fountain would be dealt with at a future meeting of the Working Group.

DECISION

NOTED the position.

VALUATION OF FIXED ASSETS

7. With reference to paragraph 2 of the Minute of 11 October 2012, the Head of Legal and Democratic Services advised that owing to time constraints the Estates Manager had been unable to prepare a written report explaining the valuation of fixed assets but that he was prepared to provide an oral report. Members agreed that this be continued to the next meeting of the Sub-Committee for a written report on the matter.

AGREED that the Estates Manager prepare a report explaining the valuation of fixed assets for consideration by the Sub-Committee at the next meeting.

PRIVATE BUSINESS
DECISION

AGREED under Section 50A(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting during consideration of the business detailed in the Appendix to this Minute on the grounds that it involved the likely disclosure of exempt information as defined in Paragraphs 6 and 8 of Part I of Schedule 7A to the Act.

SUMMARY OF PRIVATE BUSINESS

Minute

1. The Working Group approved the private section of the Minute of Meeting of 11 October 2012.

Request for Land Lease or Purchase at Neidpath Grazing Field

2. With reference to paragraph 2 of the private section of the Minute of 11 October 2012, the Estates Manager briefed the Working Group on the position regarding the request for Land Lease or Purchase at Neidpath Grazing Field.

The meeting concluded at 6.30 p.m.

**SCOTTISH BORDERS COUNCIL
PEEBLES COMMON GOOD FUND SUB-COMMITTEE**

16 JANUARY 2013

COMMON GOOD FUNDS – HERITABLE ASSETS, ASSET VALUATIONS

1.0	BACKGROUND
1.1	Heritable Common Good Assets can be defined as land and buildings which have been vest (put in the ownership) in this Council by virtue of succession through the various reforming statutes and are derived from the Common Good estates of the former burghs. These can be better described as Fixed Assets.
1.2	The Council holds an Asset Register of all Common Good Fund fixed assets. This is in addition to the list of non heritable assets such as artefacts and accounts reflecting money held.
1.3	The Asset Register has been compiled from historical and title information held by the former District Councils and their predecessors. It should be noted that over the many years this information has been the subject of great debate and intense scrutiny and continues to be so to this day. The ongoing review of the register by legal officers is continuing, although in respect of Peebles was completed and reported to the then Working Group in 2010. During the review not only were titles examined but Council minutes and accounts were reviewed.
1.4	Historically the ownership of the assets has been acquired a) through the terms of the Burgh Charter being a grant of title from the Sovereign or b) by disposition (title deed) from other parties.
2.0	TYPES OF COMMON GOOD HERITABLE ASSETS
2.1	For Asset Valuation purposes under the International Financial Reporting Standards (IFRS) there are various types of heritable assets of which Common Good Assets broadly speaking fall into the following two main categories:- a) Operational Assets b) Non-operational Assets Operational assets can be described as land and property which is used in the direct delivery of services for which there is a statutory or discretionary responsibility. Non-operational assets are land and property held but not occupied directly for the delivery of services.
2.2	Common Good Fund assets fall under both of those categories, more specifically examples of Operational Assets are as follows:- sports pitches, parks, woodlands and monuments. These can be categorised as Community Assets where the public have access to them. Non-Operational Assets are as follows: golf courses, grazings, farms, houses, allotments, garages, shops, offices etc. These are assets where a landlord and tenant relationship exists between the Common Good Fund and the occupier and are potentially income generating.

3.0	VALUATION OF COMMON GOOD FUND HERITABLE ASSETS
3.1	The Council currently has a 5 year rolling programme of revaluations whereby each individual asset is examined during that term as required by the Accounting Code of Practice and the International Financial Reporting Standards (IFRS).
3.2	Common Good Fund Heritable Assets were last revalued in 2009 by the Estate Management Section of the Council and the next revaluation is programmed for 2014.
3.3	Under the Royal Institution of Chartered Surveyors and Valuation Standards the method of valuation in the Balance Sheet has been based on either Market Value (MV) or Depreciated Replacement Cost (DRC) as appropriate. MV is defined as the estimated amount a property would exchange on the date of Valuation in an arm's length transaction sale. DRC is defined as the current cost of reproduction or replacement of an asset less any deductions for physical deterioration such as age, wear and tear and obsolescence of the asset.
3.4	Valuations for properties which are subject to an agricultural tenancy have had their MV reduced by up to 55%, in some cases, to reflect the secure long term nature of the tenancy and the property themselves. Valuations for property with agricultural tenancy are therefore not comparable with properties which have vacant possession.
3.5	Assets which are deemed to be Community Assets, Infrastructure or Monuments are valued at Nil because they are held in perpetuity, have no determinable useful life and that they may have restrictions on their disposal.
3.6	Any land which is deemed to be contaminated eg a tip is reported to have nil value due to the significant impact the cost of restoring the ground will have on the MV.
3.7	In accordance with the Code of Practice on Local Authority Accounting, land and buildings have to be valued separately as land is not depreciated. Buildings are depreciated over the life of the asset as assessed by the Valuer.

NEIL HASTIE
ESTATES MANAGER
SCOTTISH BORDERS COUNCIL

Monitoring Report for 9 Months to end December 2012

Report by the Chief Financial Officer

Peebles Common Good Sub Committee

16 January 2013

1 PURPOSE AND SUMMARY

- 1.1 **This report sets out the latest approved annual budget, details of transactions for the 9 months to 31 December 2012 and variances between them together with projections of the annual outturn with variances from the final budget, the effect on Revenue and Capital Reserves at 31 March 2013 and details of the performance of the property portfolio.**
- 1.2 Income and Expenditure is projected to produce a surplus of income over expenditure of £404 to transfer to the Revenue Reserve, which is £594 greater than the current budget of a net expenditure of £190.

2 RECOMMENDATIONS

- 2.1 **It is recommended that the Common Good Sub Committee approves:-**
 - (a) **the financial performance for 2012/13 as shown in Appendix 2 and notes:-**
 - (b) **the key figures shown in Appendix 1**
 - (c) **the Grants Analysis provided in Appendix 3**
 - (d) **the projected balances on Revenue and Capital Reserves as shown in Appendix 4**
 - (e) **the performance of the Property Portfolio as shown in Appendix 5**

3 PROJECTED OUTTURN 2012/13

- 3.1 Appendix 1 brings together key financial data on the Revenue performance and Balance Sheet situation for 2012/13.
- 3.2 Appendices 2 to 5 provide details on the Revenue budget, Grants paid and payable, Revenue and Capital reserves and the performance of the Property Portfolio.
- 3.3 The virements approved on 11 October have been implemented and the only significant variance from the updated budget remains in Interest Received - £580 greater than budget.
- 3.4 The lease of the Corn Exchange building has been terminated by the current tenant at the end of November. There is no provision in the projections at the moment for any rent receivable from a new tenant or sub tenant after that date.
- 3.5 Projected income from interest on balances invested in the Council's Loan Fund is not credited until the end of the year however the Capital fund has been invested to produce interest at 1.25%. It should however be remembered that the final outturn is dependent on interest rates over the remainder of the year.
- 3.6 Taking all of the above into consideration the Common Good Fund is projecting total expenditure of £91,124 and income of £70,131 supplemented by a draw down of £21,397 from the Revaluation Reserve, resulting in an outturn net income available to transfer to Revenue Reserves of £404 which is £594 greater than the budget of £190 to be transferred out of Reserves to fund an excess of expenditure over income.

4 REVENUE & CAPITAL RESERVES

- 4.1 Appendix 4 shows the effect on accumulated reserves of the projected outturn for 2012/13.

5 IMPLICATIONS

5.1 Financial

There are no financial implications, other than those explained above in Sections 3 and 4.

5.2 Risk and Mitigations

No significant risk to the financial position of the fund is identified.

5.3 Equalities

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

5.4 **Acting Sustainably**

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life, improvements in local amenities and nurturing of local talent.

5.5 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes required to the Scheme of Administration or Scheme of delegation arising from the proposals contained in this report.

6 CONSULTATION

6.1 The Head of Legal and Democratic Services, the Head of Audit and Risk and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

Approved by

David Robertson – Chief Financial Officer

Signature

Author(s)

Name	Designation and Contact Number
Andrew R S Mitchell	Senior Financial Analyst, Financial Services. 01835 824000 Extn 5342

Background Papers:

Previous Minute Reference:

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Andrew Mitchell can also give information on other language translations as well as providing additional copies.

Contact us at Andrew Mitchell, Senior Financial Analyst, Financial Services, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA. Tel: 01835 824000 Extn 5342 Fax: 01835 825011, email: amitchell@scotborders.gov.uk

**Scottish Borders Council
Peebles Common Good**

Appendix 1

Key Figures	2012/13	Based upon data to	31.12.12	£	£
<u>Projected Outturn:</u>					
Property	Rental Income				57,235
	Less Expenditure on property				-8,400
	Net Income				48,835
Income from other sources:-					
	Interest on Capital & Revenue Loans Funds with SBC		4,170		
	Servitude on Victoria Park		3,500		
	Donation to pass to Dovecot Hill Sheltered Housing		2,500		
	Cash collected from Fountain		20		
					10,190
					59,025
Less Expenditure on running costs:-					
	Cost of Haylodge Toilets		-7,000		
	Net Central Support Service Costs		-5,121		
					-12,121
Excess of Income over running costs					46,904
Less Expenditure other than running costs:-					
	Net Grants & Donations to local bodies incl Dovecot Hill Sheltered Housing				-46,500
Excess of Income over Expenditure available to add to Revenue Reserves					404

<u>Projected Revenue Reserve</u>					
Revenue Reserve at start of year					38,733
	Add Projected funding available from net Revenue income above				404
Projected Revenue Reserve at end of year					39,137

<u>Grants & Donations</u>					
-	Approved budget for Grants				46,500
-	Less approved expenditure:-				
	Prior Year Grants to be paid this year		-26,500		
	Reduction in prior year grant requirement		2,150		
			-24,350		
	Grant to be made as condition of Donation received		-2,500		
	Grants approved in 2012/13 to date		-4,528		
					-31,378
Remaining current budget available for grants in the rest of the year					15,122

<u>Investments & Loans</u>					
Funds on Interest Free Loan to Tweedgreen until 31.3.13					3,000
Revenue in SBC Loans Funds					
	Funds invested in SBC Revenue Loans Fund at start of current year				58,749
Capital in SBC Loans Funds					
	Funds invested in SBC Capital Loans Fund at start of current year				316,250
	Movement in this fund in the year to date				0

<u>Effect of inflation on the value of the Funds invested in the SBC Capital Loans Fund</u>					
	RPI March 2011 to March 2012		3.57%		
	Transfer from revenue required to retain buying power of this investment				11,290

**SCOTTISH BORDERS COUNCIL
PEEBLES COMMON GOOD
REVENUE BUDGET MONITORING 2012/13**

Appendix 2

Description	Current Approved Annual Budget	Actual Transaction for 9 months to 31/12/12	Over / (Under) spend to date against full year budget	Projected Outturn for the year	Projected Over / (under) spend for year against full year budget
	(1)	(2)	(2)-(1) (3)	(4)	(4)-(1) (5)
	£	£	£	£	£
Expenditure					
Donations and contributions					
Material for Gardens at Dovecot Hill Sheltered Housing	2,500	0	(2,500)	2,500	0
Approved prior to 31.3.12	26,500	24,350	(2,150)	24,350	(2,150)
For approval in 2012/13	17,500	4,528	(12,972)	19,650	2,150
	46,500	28,878	(17,622)	46,500	0
Property costs	8,400	3,641	(4,759)	8,400	0
Haylodge Toilet Provision	7,000	6,016	(984)	7,000	0
Central support recharges	7,827	0	(7,827)	7,827	0
Depreciation	21,397	0	(21,397)	21,397	0
	91,124	38,535	(52,589)	91,124	0
Income					
Donations from Fountain	(20)	(11)	9	(20)	0
Donation Scottish Gas Network for Gardens at Dovecot Hill Sheltered Housing	(2,500)	(2,500)	5,000	(2,500)	0
Servitude over Victoria Park	(3,500)	(3,500)	7,000	(3,500)	0
Rents etc	(57,221)	(55,466)	1,755	(57,235)	(14)
Interest received	(3,590)	0	3,590	(4,170)	(580)
Central Support Recharges Grant	(2,706)	0	2,706	(2,706)	0
	(69,537)	(61,477)	20,060	(70,131)	(594)
Funding from Fixed Asset Restatement Reserve	(21,397)	0	21,397	(21,397)	0
Net (Income) / Expenditure	190	(22,942)	(11,132)	(404)	(594)

SCOTTISH BORDERS COUNCIL

PEEBLES COMMON GOOD

Appendix 3

DONATIONS AND CONTRIBUTIONS PAID AND APPROVED 2012/13

	Date Approved	£	£
Paid as at 31 December 2012			
<u>Approved prior to 31.3.12</u>			
Royal Burgh of Peebles Callants' Club Archive digitisation	09/02/2012	10,000	
Tweeddale Youth Action (Ish'uze Youth Action) running costs Apr - Dec 12	08/03/2012	5,000	
Halyrude Primary School- School Sign bid reduced from £9000 approved 2011/12 -initial payment	09/08/2012	2,740	
Halyrude Primary School- School Sign bid reduced from £9000 approved 2011/12 - balance	09/08/2012	4,110	
Tweeddale Youth Action (Ish'uze Youth Action) running costs Apr - Dec 12	08/03/2012	2,500	
			24,350
<u>Approved in Current Year</u>			
Churches of Tweeddale Jubilee service booklet	09/08/2012	250	
Tweeddale Youth Trust Admin costs	11/10/2012	4,000	
Print Order of Service for Remembrance Sunday		83	
PA System for Remembrance Sunday		195	
			4,528
Total paid as at 31 December 2012			28,878
Approved but not yet paid as at 31 December 2012			
<u>Approved prior to 31.3.12</u>			
			0
<u>Approved in Current Year</u>			
			0
<u>To be made as part of income condition from Scottish Gas Network Donation</u>			
Materials for Gardens at Dovecot Hill Sheltered Housing			2,500
Total approved but not yet paid as at 31 December 2012			2,500
Total paid and approved as at 31 December 2012			31,378
Available remaining current budget to year end			15,122

SCOTTISH BORDERS COUNCIL

PEEBLES COMMON GOOD

Appendix 4

PROJECTED RESERVES AT 31 MARCH 2013

Revenue Reserve	£
Balance as at 31 March 2012	(38,733)
Projected net income for 2012/13	(404)
Projected balance at 31 March 2013	<u>(39,137)</u>
Capital Reserve	
Balance as at 31 March 2012	(366,045)
Projected movement during 2012/13	0
Projected balance at 31 March 2013	<u>(366,045)</u>

Peebles Common Good

Details of Assets, Rent Generated & Property Costs. 2012/13

	Net Book Value at 31.3.12	Annual Rental Budget	Projected Rental Outturn at 31.3.13	Property Revenue Costs to 31.12.12
	£	£	£	£
Jedderfield Farm & Farmhouse	84,550	(2,100)	(2,100)	0.00
Neidpath Grazings	11,750	0	0	29.73
New Kingsland P S Site	60,000	(3,500)	(3,500)	
Kingsland Sub Station site	0			
Old Corn Exchange	33,620	(2,250)	(2,250)	2,160.03
Old Corn Exchange - Shop	157,440	(16,044)	(16,067)	
Peebles Golf Course	142,000	(15,843)	(15,834)	
Connor Ridge Monitoring Station	0			
Eliot's Park Grazings	100,000			
Kirklands Garages (8)		(600)	(600)	
Tweed Green	0			427.23
Tweed Green - Garage 1	2,850	(150)	(150)	} 0.00
Tweed Green - Garage 2	1,980	(125)	(125)	
Tweed Green - Garage 3	1,600	(125)	(125)	
Tweed Green Car Park site	0			
Greenside Car Park site	0			
Kingsmeadows Car Park site	0			
Kingsmeadow Rd Toilets site	800			
Gas Governor Site	750			
Haylodge Depot	39,760	(8,134)	(8,134)	66.00
Land at site of 2 Haylodge Cottages	10,200			
Haylodge Park (Rent is for Pavilion site)	0	(150)	(150)	
Haylodge Park Play Area	0			
Haylodge Park Toilets - Site only	300			
Ninians Haugh Park Play Area	0			
Ninians Haugh Park	0			
Tweed Fishings	0			
Fotheringham Bridge	0			
Victoria Park Area 1 & 2	0			
Victoria Park Amenity Fues	0			
Victoria Park Tennis Courts	19,100			
Victoria Park Construction Store	0	(1,750)	(1,750)	
Cuddy Green	0			
Old Town Green	0			
Old Town Wall	0			
Land at March Street	0			
Walkershaugh ACF Site	3,900	(400)	(400)	
Walkershaugh Store	31,160	(6,050)	(6,050)	
Walkershaugh Bowling Green	400			
Railway Site, Walkershaugh	0			
Railway Embankments Walkershaugh	0			
Venlaw Amenity Ground	0			
Venlaw Quarry - stone rights only	0			
Venlaw Wood	9,500			
The Gytes - former mill lade land only	0			117.54
George Meikle Kemp Monument	0			
Fountain outside Eastgate				
Sundries effecting more than one property				
Property Insurances				500.33
Property Services Time recharge				339.96
	711,660	(57,221)	(57,235)	3,641



CORPORATE RESOURCES C O U N C I L

- 5 DEC 2012

PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE

<p>ADMIN & LEGAL</p> <p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Douglas Roberts Chair Peebles Arts Festival c/o The Bridge The Volunteer Resource Centre School Brae High Street Peebles EH45 8AL</p> <p>01721 729482</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Peebles Arts Festival has been promoting and showcasing the arts in Peebles for over 30 years. In 2013 we plan to work with as many Peebles-based arts organisations as possible and to encourage greater participation and involvement in the arts for the local community. We plan to widen our marketing to pull in more visitors to Peebles from other areas in the Borders and the rest of the south of Scotland and the north of England so that Peebles-based businesses will benefit economically.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>£2000 One of our key objectives and constitutional aims is to encourage greater participation in the arts through the education sector. We currently have good links with the local primary schools and hold practical arts/craft-related workshops so that children can experience and actively participate in arts-related activities. We plan to increase the number of workshops that we currently offer. The increase in funding will allow us to offer music, theatre and literary workshops.</p> <p>We're also planning to expand our historical tours of Peebles and add a literary tour. The funding will also help with this aim.</p>
<p>When will the donation be required:</p>	<p>March/April 2013</p>
<p>If this is a one-off project then please give the following details –</p>	<p>Annual event</p>

<p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>Friday 23 August to Sunday 1 September 2013</p> <p>£35,040</p> <p>We plan to also approach the local business community for sponsorship and advertising.</p> <p>We have applied for funding to Creative Scotland (Arts Programming) and Scottish Borders Council (Events)</p>
<p><u>Other information</u></p> <p>If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>You have provided us with financial assistance in the past.</p> <p>You provided a sum of £500 for this year's festival.</p>
<p><u>Declaration</u></p> <p>I hereby make application for assistance as set out above and certify that the information I have provided is <u>accurate</u></p> <p>Signed _____</p> <p>Position Held: Chair _____</p> <p>Date: 27 Nov. 2012</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to the Legal and Licensing Services Manager, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825002</p>	



**PEEBLES COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Peebles Youth Facilities Initiative (SCIO) 43 Jubilee Park Peebles EH45 9BF</p> <p>Phil Gates – 07905 716 390</p>
<p>Address to which payment should be made:</p>	<p>Peebles Youth Facilities Initiative (SCIO) 43 Jubilee Park Peebles EH45 9BF</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Peebles Youth Facilities Initiative are a new Organisation which received charitable status as a SCIO in November 2012.</p> <p>The charitable goals of the organisation are to improve the free and congregational play facilities for young people aged 8-16 living in Peebles and the Surrounding area of Tweeddale.</p> <p>To achieve these goals we are looking to provide facilities which are free to use and open to all.</p> <p>Our first such project, which is supported by a survey of nearly 400 young people is to build a skate/bmx/scooter park in Peebles.</p> <p>This would provide a significant benefit to young people in that it would promote physical activity and expression whilst instilling a sense of community and belonging for them and their peers.</p>

Assistance Requested

Please indicate the sum requested and the purpose for which it will be used:

This initial application is to cover some setup and planned costs to enable this project to get off the ground. We will be running events to engage the target user group to become more involved in shaping the project.

One such thing is a visit to an indoor skate park in Edinburgh, which will allow the target group to feed into the design phase. This is important to allow the target users to be fully involved in the project, something which is a key requirement for large funding applications (£200 for group of 20)

We will also be running fundraising events such as a raffle, coffee morning and charity gigs which require some money to cover promotional and setup costs. (Initially £200 Costs)

The young people will also be creating a video to show why this is an important project to them, which although is being created for free will have a small outlay required. This is also important to present for large grant applications.(Up to £100 Costs)

We wish to create a website for the charity which highlights our aims and goals, and has a section entirely dedicated to the skate park project. Again, the effort in creating this is being done free of charge, but still has some initial outlay and management costs. (£100 Costs).

Lastly we require some funds for simple things like printing promotional material, and hall bookings.

For the above activities we would like to apply for a grant of £700.

When will the donation be required:

As soon as possible

If this is a one-off project then please give the following details –

Date (s):

Estimated total cost:

Funds already raised by applicant's own efforts:

Funds raised or expected to be raised from other

Other information

If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

In the summer term of 2012, working with SBC, we survey nearly 400 young people aged 8-16 living in Peebles and Tweeddale. One key theme which came out of this survey was a lack of facilities for older children in the parks and open spaces of Peebles.

Since this time we have been working on building a structure to this organisation to allow us to progress with this project in a successful and organised manner. We are now at that stage.

Again, up until this time, we have been small in numbers, but at a recent public meeting we had over 40 people turn up offering to assist and get involved. This number was split evenly between young people wanting such a facility and adults willing to assist.

At present, we have no income and no money in the bank. All the current outlay has come from the Trustees of the charity. A lot of the activities highlighted in the previous sections relate to activities which will allow us to raise our own funds, and attract other significant sources of funding.

This is a long term project for which 2013 is key.

During this year we will also be applying for investing in Ideas funding to help with the planning and design phase.

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed:

Position Held: CHAIRMAN

Date: 9/1/2013

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

At present we have no accounts as we are a new organisation, who only received charitable status in November 2012. We are also in such early stages of this project that our projected income for the year is quite unknown.

This completed form, accounts and any supporting details should be submitted to the Legal and Licensing Services Manager, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825002